

ACADEMIC YEAR 2016-2017
COPE MINUTES
January 24, 2017

Meeting called to order at 1:10 p.m. by Robert Williams, Chair.

Members in attendance were: Julie Milligan, John Hall, Mary Jane Bradley, Amanda Lamberts, Lance Bryant, Audrey Bowser, Katherine Baker, Tonja Fillippino (via phone), Joanna Grymes, Joanna also proxy for Joan Henley, Robert Williams, Annette Hux, Alicia Shaw.

Motion made by Alicia Shaw Second by John Hall to approve Minutes from December 5, 2016 meeting. - Motion passed.

The committee went through page by page editing the Educator Preparation Provider Unit Governance Handbook.

Discussion took place when the committee arrived at the section; Educator Preparation Provider Advisory Council. The committee needs to determine if we want to have a separate group from the ERZ Advisory Council? Amanda Lambertus, discussed having a stable group looking at what items the CAEP standards want our advisory council to address and making sure our council address such items. Annette Hux brought up a concern that if we ask superintendents, principals, and curriculum directors to come out to another committee, we may be asking them to do too much. Audrey Bowser reviewed the items addressed at last ERZ Advisory Council; items consisted of: program evaluations, reviewing handbooks, surveys, making note that the council is having intellectual meetings and the meetings are being tied to CAEP standards and what is required.

Consensus; we need to have discussion with ERZ Director to make sure that the ERZ Advisory Council minutes address meeting the CAEP 5.3, 5.4,5.5 standards and also that our handbook description here of the council addresses the standards.

Editing of the handbook stopped at page 11. We will continue at the next meeting. We will try to meet within the next two weeks. Meeting adjourned approximately 2:15 p.m..